

Animas River Days!

RETAIL & NON-PROFIT VENDOR APPLICATION

Animas River Days is a celebration of our community, our river, and our environment. The festival attracts over 3000 people from the 4 Corners area.



Our festival will host vendors on Saturday, June 3rd at Santa Rita Park, Durango, CO.

Application Deadline: Sunday, May 15th, 2023

All applications will be reviewed and someone from the Animas River Days planning committee will contact you if you are accepted as a vendor. Booths are available by reservation only. Be sure to reserve your booth early as there is limited space at the park.

Vendor Fees

10x10 Reserved Space - \$250 cash
10x10 Reserved Space - \$325 in kind

Not-for-Profit Organizations

10x10 Reserved Space - \$50
10x20 Reserved Space - \$75

10x20 Reserved Space - \$300 cash
10x20 Reserved Space - \$400 in kind

Please enter your information below:

Application Date: _____ Name of Booth: _____

Responsible Party Name: _____

Phone Number: _____ Fax Number: _____

Cell Phone (Day of Event): _____

Email: _____

Address: _____

Method of payment: Cash In-kind donation Credit Card

Credit Card #: _____ Expiration: _____

Signature: _____

If you wish to make an in-kind donation, please contact Executive Director Ashleigh Tucker at animasriverdays@gmail.com or Board Member Hope Tyler at hope.tyler@rocketmail.com to discuss type of donation. We don't accept food product donations and all in-kind donations must be approved by ARD Executive Director Ashleigh Tucker and/or our Board of Directors.

Please submit vendor application form, payment and sales tax licensing before May 15th, by mail to Animas River Days, 360 S. Camino Del Rio #100, Durango, CO 81301 or by email at animasriverdays@gmail.com. Please make checks payable to: Animas River Days.

Please read all restrictions and requirements before submitting vendor application. If for some reason you reserve a booth and find you cannot attend Animas River Days, you must notify us before May 20th, or we will keep a \$50 administration fee.

RESTRICTIONS AND REQUIREMENTS:

(All vendors and anyone having a booth at Animas River Days)

1. Vendors must submit vendor application form, payment, and necessary documentation before the vendor application deadline: May 15, 2023. All vendor applications are subject to approval by Animas River Days' planning committee.
2. We aspire to be a 100% Zero Waste event. Please do your best to reduce the amount of trash that goes to the landfills and focusing on using sustainable products that can be composted, reused and recycled.
- 3.
4. The City of Durango will give instructions for set-up and break-down. Be prepared to be in the park for set up as early as 6am on Saturday, June 3rd (this will be determined by the City of Durango). You will be sent instructions for set-up and break-down the week before the festival so please check your emails regularly during that time.
- 5.
6. Vendors must breakdown, pack-up and leave the festival ground according to the City of Durango's instructions. The festival will be completed at approximately 8pm on Saturday, June 3rd. There MAY be an opportunity to pack up and leave late afternoon before the parade, but this is completely dependent on the City's guidelines, and parade time is the busiest time of event day.
- 7.
8. Vendor parking will be available in the general Santa Rita Park parking area.
- 9.
10. Vendors must be prepared for rain, snow, or shine (Easy-up tents are recommended).
- 11.
12. There is LIMITED electricity available at the park. If you need a generator, approval of your booth is on a case-by-case basis.
- 13.
14. Vendors must abide by park restrictions - including location of vehicles and waste management guidelines.
- 15.
16. Vendors must pay sales tax to the state of Colorado to benefit the City of Durango; You must contact the City of Durango City Clerk for sales tax licensing (970-375-5010). **Appropriate paperwork must be submitted with vending application.**
- 17.
18. Vendors will provide an estimate of sales to festival organizers after the event by July 1st, 2023.
- 19.
20. Photo Release: As a participant at ARD, vendors understand that there may be photos & videos taken of them. By signing this vendor agreement, you are giving ARD, their partners, and sponsors permission to use these photos on their social media sites and on other marketing materials. You can contact ARD in writing if I would like a photo of yourself removed within a reasonable amount of lead-time.

Sign here to indicate agreement with these Restrictions and Requirements:

Signature: _____ Date: _____

Printed Name: _____